

Rhiwbeina Primary School

Autumn Term Newsletter



Cylchlythyr Tymor yr Hydref

Autumn Term Newsletter

Dear Parents,

It is a joy to welcome our pupils back to school and to get to know the new pupils. Our thoughts are also with our Y6 pupils as they begin Y7 in their various High Schools.

Drop off and Pick Up

The enforcement cameras are live and monitoring the movements of vehicles on Lon Y Dail. Penalty notices will be issued for contravention of the regulations. The exemption being local residents and businesses- 9 of which are located in Cremona House. Please ensure that children do not ride scooters or play football on the road outside the school as I am informed there have been several near misses as children on scooters came out from between two parked cars.

Effective Communication:

ClassDojo proved very effective last year. The school calendar will follow shortly.
School notices will be communicated via ParentMail.

"Punctuality is Cool-be early for school."

Children will be collected by the teachers from the class gates from 8.50 and taken into the year group zones for the start of the school day at 8.55. A member of staff will remain on the gates until 9.05. Pupils arriving after this time will be recorded as late. Lateness after the close of the register is recorded as an unauthorised absence. The teachers will also be in the yard at the end of the school day. Please stand clear of the entry gates as our young children are hampered when trying to gain entry.

At the end of the day please leave the school site as quickly as possible to avoid unnecessary congestion and various accidents that occurred after school last year. This will also allow clubs to operate promptly.

Cylchlythyr Tymor yr Hydref

Autumn Term Newsletter

Attendance

It is very important that children attend school regularly to achieve continuity in their learning and to reach their full potential. However, we realise there are occasions when your child may need to be absent.

There is a need to keep the school informed about your child's absence and a decision is made whether the absence is 'authorised' or 'unauthorised' according to the legislation and guidance set by the Welsh Government.

A pattern of unexplained absences or low attendance levels will be queried by means of a letter from the Attendance Officer. All pupils should achieve attendance of at least 96%- the target set by the Welsh Government.

Miss School-Miss Out!

The School Administrator will telephone you at home on the first morning of absence if a message has not been received by telephone or email. The school should be notified of any infections or contagious illness and the child should not return to school for 48 hours after any sickness/diarrhoea to reduce the spread of infection.

Holidays should be taken during school closure if at all possible. All holidays in term time are recorded as **unauthorised** unless there are exceptional circumstances. Requests for leave of absence must be made in writing to the Headteacher.

100%-98%	Excellent attendance
97.9%-96%	Expected attendance
95.9%-90%	Risk of underachievement
89.9%-85%	Serious risk of underachievement
Below 85%	Extreme risk of underachievement

Attendance data is regularly monitored by the Headteacher and Attendance officer. If attendance is repeatedly poor, families may be issued with a Fixed penalty Notice (FPN).

Cylchlythyr Tymor yr Hydref

Autumn Term Newsletter

School Meals

Children from Reception to Y6 are offered a free school meal. Meals can be ordered in advance via your ParentPay account. Orders must be placed by 8.00 am if you are ordering for that day. For those of you who do not yet have a ParentPay account set up, we will issue the log in details. Any dietary requirements, with the exception of vegetarian (this option is available daily) must be discussed with the County Catering Officer as the kitchen staff need clear guidelines provided by the dietitians.

School meals for Reception will begin on 21st September.

Packed Lunches

We have several children with severe nut allergies. Cross contamination from other children eating nut products can trigger a reaction. Please refrain from sending children with items such as peanut butter/nut products in their packed lunches.

Healthy Snacks

We are signed up to the Cardiff School Healthy snack initiatives which allows only the consumption of fresh fruit/dried fruit and a drink at break times. Please refrain from providing children with sweets/cakes for birthdays. Your child's birthday will be celebrated in class.

Breakfast Club & After School Clubs

Successful applicants have been informed of a Breakfast Club place. All pupils must be in the club by 8.35 am when the doors close.

Breakfast Club for Reception children will commence on 21st September.

After School Clubs will be gradually introduced from the w/c 21st September and you will receive details shortly.

Clothing

The majority of our children come to school very smartly dressed, including wearing suitable school shoes. Trainers are discouraged as are leggings (unless worn under skirts). If trainers are worn, they should be black. School shorts can be worn, but not the very short lycra shorts designed for PE. Our school uniform supplier is YC sports.

Orders can be placed online www.ycsports.com or purchased from their shop in Whitchurch Village. The PTA regularly sells second hand uniform.

Cylchlythyr Tymor yr Hydref

Autumn Term Newsletter

Pupil Equipment

Pupils are encouraged to limit the amount of equipment they bring into school e.g. drinks bottle lunch box, snack, pencil case (Y1-Y6) in a small rucksack

Emails

In a school with over 650 pupils, the office receives shoals of parental emails every day. Many are concerned with the changes of pickups for the current day which could be easily missed. Therefore, to avoid this situation, please telephone the office and pass the message directly to one of my administrators or Dojo the class teacher.

Medical

Essential items e.g. asthma inhalers, Epipens will be administered, along with any long-term medication. Short term prescriptions wg. Antibiotics will not be dispensed.

Infection control will continue to be the main mitigation in schools as we approach the winter months.

'Catch it—bin it—kill it'—the regular hand washing and sanitising of hands. Schools have an alcohol-free sanitiser which will be kinder to children's hands.

Please do not send your child to school if they are unwell e.g. with coughs, heavy colds, sickness/diarrhea. In the case of the latter, Pupils cannot return to school for 48 hours after the symptoms have subsided.

Should your child becomes unwell you will be contacted. Please ensure your contact details are kept up to date.

Please ensure you check your child regularly to stop the infection and spread of head lice across the classes and year groups.

Class Visits

Details of class visits which enhance our curriculum will be forwarded to you as they arise. In the past, I have subsidised these visits, but I am not in the position to do this for this academic year as the budget is severely restricted. A voluntary contribution payable via Parent Pay will be invited. Please ensure you tick the consent box. If insufficient contributions are received, the Governors have sanctioned cancelling visits. Under the Government's charging Policy there will be no charge for pupils eligible for free school meals (criteria on Local authority Website). If payment is a problem, please contact the Headteacher.

Details of class visits for this term will be listed on the school calendar— to follow.

Cylchlythyr Tymor yr Hydref

Autumn Term Newsletter

Reading Books

The sending of books back and forth between home and school needs to be carefully monitored. Following a reading assessment of all pupils, reading books will be issued shortly for you to support your child reading at home. If you would like to volunteer to listen to children reading in various year groups, please contact the office for a volunteer DBS form. This form will also be required if you feel you can volunteer in any other capacity.

Class Activities

The school website will be updated regularly asn CClassDojo will keep you updated with class activities.

Music Lessons

Please use the link from CAVMS with details of the services they offer and how you can enroll your child. <http://cavms.co.uk/enrolement>

We are committed to ensuring Rhiwbeina Primary is a safe place where our pupils and staff are treated with respect and dignity, in a nurturing and positive learning environment.

Cardiff Council launched a publicity campaign to highlight its commitment to pupil and staff safety and wellbeing, and to remind school communities that pupils and staff have a right to attend school free from abuse and any form of aggression.

Any form of written, verbal or physical abuse toward staff in our school will not be tolerated. The Council is committed to supporting schools and Governing Bodies to take any necessary action to keep staff safe. This may include restricting contact and communication with certain individuals, exclusion from the premises and reporting matters to the police when necessary.

Thank you for helping to create a safe and nurturing learning environment for the children and staff.

Cylchlythyr Tymor yr Hydref

Autumn Term Newsletter

Staffing Structure 2026-2027

Mrs Harry	Headteacher
Mr Clarke	Deputy Headteacher
Mrs Bradley	Deputy Headteacher/ALNCo 0.6 Mon-Wed
Mrs Coombs	Assistant Headteacher Coordinator N-Y2

6L	Mr Leyshon	3K	Mrs King
6MH	Mrs Matthew/Mrs Hopkins	2SE	Miss Symons/Mrs Evans
6H	Mr Howard	2D	Miss Di Mauro
5SH	Mrs Strangis/Mr Hammond (F)	2S	Miss Smith
5P	Mrs Pardoe	1W	Miss Wiggin
5T	Mr Thomas (Mr O. Rees until Mr Thomas returns)	1F	Mrs Forrester
4R	Mrs Rodden (formerly Miss Johnson)	R1C	Mrs Coombs (AHT)
4SH	Mrs Scully/Mrs Hughes	RH	Mrs Hadley
4H	Mrs Holtam	RDM	Mrs McCarthy/Miss Denty
3P	Miss Pearce	N	Mrs Nash
3S	Mrs Smith		

Nursery	Mrs Chell, Mrs Owen
R	Mrs Evans, Mrs Rich
Y1	Mrs Small, Mrs Harvey, Mrs Lewis, Mrs Coray
Y2	Mrs Morgan, Mrs Powell, Mrs Jones
Support	Mrs Powling, Mrs James, Mr Marshall, Mrs Greenman, Miss Riella, Mr Gatward, Mr Day, Mrs Brown

Cylchlythyr Tymor yr Hydref

Autumn Term Newsletter

Term	Begin	Half term		End
		Begin	End	
Autumn 2026	1.9.26	26.10.26	30.12.26	18.12.26
Spring 2027	4.1.27	8.2.27	12.2.27	19.3.27
Summer 2027	5.4.27	31.5.27	4.6.27	20.7.27



Cylchlythyr Tymor yr Hydref