

# Pupil Image Consent Rhiwbeina Primary School

## E-Safety and Photographic Images

### **Hwb:**

Our school uses 'Hwb' and the educational tools and materials provided by the Welsh Government to all schools in Wales to support teaching and learning. This also includes Google for Education, Google Classroom and the Class Stream, Office 365 and J2E, plus many more. Images on these sites may be visible to school staff and other pupils at the school when used as part of collaborative learning. These images may be used in assembly presentations and used on classroom and school displays.

### **School Newsletter:**

The school publishes a termly newsletter highlighting the many activities and events the children have undertaken during the term.

### **Multimedia Presentations:**

Multimedia presentations are often included in school assemblies and concerts. By their nature these presentations can include photographic images and videos of pupils. Children also create their own presentations within Keynote, iMovie and Powerpoint within school.

### **School Displays:**

The school learning environment includes displays of pupils' work. These can include photographic images of pupils. No pupils will be named.

### **Whole Class Photographs:**

Annually whole class photographs are commissioned from a photographic company.

### **Sporting Activities:**

As a school our pupils participate in sporting competitions both in school and off site - Rugby/Football/Tennis/Cricket/Netball tournaments, Sports Day and Cross Country. Images may be used by Rhiwbeina Primary School staff as part of pre-statements to promote the team(s) and celebrate achievements. Images may also be taken by external providers who wish to celebrate the teams on websites/social media not controlled by Rhiwbeina Primary School.

### **ClassDojo:**

As a school, our main platform for communication is ClassDojo. Class teachers can upload images to the class story (visible to parents/carers of all children in the class who have signed up to use ClassDojo) and/or to individual pupil portfolios (only visible to that particular pupil's parent/carer. Photos in the class story may be individual, group or whole class, and no names will be linked to the images used. Photos in the individual pupil portfolios will only be of the individual pupil. Parents are welcome to select only to have photographs included in individual pupil portfolios.

### **School Website:**

The school website will use photos of pupils to showcase learning and experiences throughout the year. No pupils will be named.

**Photographic images or videos taken in school must not be uploaded to social media or placed on the internet. This would breach the right that others have to privacy, and may expose children to harm, abuse, and exploitation. Posting images to personal social media sites is a violation of school policies and will be treated seriously by the school.**

**Please indicate how you wish your child's image to be used. The school is legally obliged to comply with your preferences. You are free to withhold consent from some or all image uses. We understand that some parents/carers do not want their child's image to be visible to others. Where consent is not given, we are committed to minimising any negative impact on your child.**

I give consent for my child's image to be published on the following:

- Hwb and associated platforms included with Hwb for teaching and learning
- School Publications (Newsletter, multimedia presentation and displays)
- School Website
- Whole Class Photographic images
- ClassDojo - Pupil Portfolio (visible only to you) – Individual Photos
- ClassDojo - Class Stream (visible to other parents) – Individual Photos
- ClassDojo - Class Stream (visible to other parents) – Group Photos
- ClassDojo - Whole School Story (visible to all subscribers)e.g. sports day, theme days, whole school visits, Eisteddfod

**YOU CAN WITHDRAW CONSENT AT ANY TIME. PLEASE CONTACT THE SCHOOL OFFICE:**

[RhiwbeinaPrm@cardiff.gov.uk](mailto:RhiwbeinaPrm@cardiff.gov.uk)

**Pupil's name:** \_\_\_\_\_

**Parent/Carer's name:** \_\_\_\_\_

- Please tick this box to confirm you have read and agree to abide by the School's ClassDojo Policy (<https://www.rhiwbeinaprm.co.uk/school-policies/>) and associated Parent/Carer User Agreement (enclosed with this consent form).**

**Parent/Carer's signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**PLEASE RETURN THE SIGNED FORM TO SCHOOL. THANK YOU.**