



May 2023

Dear Parent/Carer,

We are delighted to be able to write to you to welcome you as parents/carers of a child with a confirmed place in Whitchurch High School in September 2023.

Firstly, we look forward to welcoming your child to what will hopefully be a far more normal school year. We completely appreciate how much uncertainty around education has impacted upon our young people and would like to reassure you that we have the support, care and guidance in place to ensure that your child settles into high school life quickly and is able to continue their educational journey under far better circumstances.

Currently, myself and Mr Duncan, our Transition Co-ordinator, are working closely with your child's class teacher and the headteachers of your child's primary schools to ensure that they are able to thrive during their time at Whitchurch High School. Should you have any concerns at all, please do not hesitate to discuss these, either with staff at your child's primary school or with myself, or Mr Duncan. Early and open communication is a crucial part of the transition process, and we welcome hearing from parents of current Year 6 students.

I would like to inform you that this year, all correspondence will be communicated online.

**Parents will receive an email from noreply@whitchurch.cardiff.sch.uk containing a password to enable access to the online link provided below.**

(Please note that this email will be sent by the end of May to the email address that was provided during the application process in September. If you have changed your email address since then please contact Mr Duncan to make us aware.)

<https://whitchurchhighschool.applicaa.com/year7>

It is essential that all information is read and that all forms are completed in readiness for your child to start with us in September. We would kindly request that this process is completed by **Monday 12th June 2022**.

We are keen to ensure that all children who join us in September are reassured about starting secondary school and are excited to do so. Mr Duncan has produced a video which addresses many common concerns; the video can be accessed via this YouTube link: <https://youtu.be/CCoTREB1aHI>

# WHITCHURCH HIGH SCHOOL

Penline Road, Whitchurch, Cardiff CF14 2XJ

Headteacher **Mark Powell**



## YSGOL UWCHRADDYR EGLWYS NEWYDD

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e-mail: [whs@whitchurch.cardiff.sch.uk](mailto:whs@whitchurch.cardiff.sch.uk)

In the meantime, please do not hesitate to contact us in school with any queries or concerns. I am contactable via email on [sharpe@whitchurch.cardiff.sch.uk](mailto:sharpe@whitchurch.cardiff.sch.uk), Mr Duncan is contactable via [duncand@whitchurch.cardiff.sch.uk](mailto:duncand@whitchurch.cardiff.sch.uk)

We look forward to working with you and your child.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'L Sharpe', written in a cursive style.

Ms L Sharpe  
Assistant Headteacher KS 2-3