



# **Prospectws Ysgol Gynradd Rhiwbeina**

## **Rhiwbeina Primary Nursery Prospectus**

### **2024/2025**

# Ysgol Feithrin Rhiwbeina



## Croeso/Welcome

The Governors and staff would like to welcome you and your child to our Nursery. I hope you find this information booklet a useful guide to your child's first experience of school.

The full school prospectus is available on the school website.

*Mrs C. Harry  
Headteacher*

## Senior Leadership Team

**Headteacher:** Mrs C. Harry

**Deputy Headteacher/ALNCO:** Mrs H. Bradley

**Assistant Headteacher:** Mrs R. Coombs

## Useful Information

Rhiwbeina Primary School  
Lon Ucha  
Rhiwbeina  
Cardiff  
CF14 6HL

Tel: 02920 623732

Email: [rhiwbeinaprm@cardiff.gov.uk](mailto:rhiwbeinaprm@cardiff.gov.uk)

Website: [www.rhiwbeinaprm.co.uk](http://www.rhiwbeinaprm.co.uk)

## Nursery Times

**AM Nursery:** 9 am - 11.30 am    **PM Nursery:** 12.45 pm - 3.15 pm

**Reception -Year 2:** 8.55 am - 3.30 pm

**Years 3-6:** 8.55 am - 3.35 pm

## A Shared Vision

The Headteacher and staff hold a shared vision for our Nursery classes in which all members care for and respect each other regardless of culture, gender, race, or ability. We work together to help the children develop educationally as well as socially and emotionally. This vision permeates all aspects and activities within the Foundation stage of learning. In order to achieve it we strive to provide a welcoming, happy and safe environment where children can feel secure and enjoy their learning experiences.

For many children this is their first independent step towards full time education. We aim to help them gain self-confidence and independence to develop their individual needs and interests.

We hope that your child will be happy and enjoy many varied and valuable experiences in our Nursery class. We look forward to working with you.

Please do not hesitate to share any concerns that you or your child may have as we value the partnership between home and school.

## Our School Vision

*Believe*

*Achieve*

*Succeed*



To provide a safe, happy and inspirational learning environment empowering all learners to 'aim high' and achieve their full potential for future learning in a fast changing world.

To become:

**Ambitious, capable learners**      **Ethical, informed citizens**  
**Enterprising, creative contributors**      **Healthy, confident individuals**





## Values

The values underlining our school philosophy & agreed by pupils and staff are:

Creativity, Motivation, Independence, Resilience, Enjoyment,  
Reflection, Respect, Cooperation, Responsibility, Equality, Challenge,  
Aspiration.

**We are a TEAM.**

# Together Everyone Achieves More

Pupils and staff collaborate and work together as a team sharing experiences and learning from each other.



## Term Dates 24/25

Please see provisional term dates for the academic year 2024/2025

Term	Begin	Half term		End	School Days
		Begin	End		
Autumn 2024	Mon 2 Sept 2024	Monday 28 Oct 2024	Friday 1 Nov 2024	Friday 20 Dec 2024	75
Spring 2025	Monday 6 Jan 2025	Monday 24 Feb 2025	Friday 28 Feb 2025	Friday 11 Apr 2025	65
Summer 2025	Monday 28 April 2025	Monday 26 May 2025	Friday 30 May 2025	*Monday 21 July 2025	55

**Mon 2 Sept 2024 and \*Monday 21 July 2025** will be designated INSET days for **all** LEA Maintained Schools. The remaining three INSET days to be taken will be at the discretion of each individual school following appropriate consultation with staff. **\*It is intended that this INSET Day will either be taken on Mon 21 July 2025 or at an alternative time for example in the form of twilight sessions.**

All schools will be closed on **Monday 5 May 2025** for the May Day Bank Holiday.

Significant dates:

Christmas Wednesday 25 December 2024

Easter Good Friday 18 April 2025

Easter Monday 21 April 2025

May Bank Holidays

Monday 5 May 2025

Monday 26 May 2025

## Introducing Meithrin/Nursery



Children are generally admitted to our Nursery in the September prior to their 4th Birthday. The Nursery is open for two sessions each day with 40 places in the morning and afternoon:

*Morning Nursery 9 am - 11.30 am / Afternoon Nursery 12.45 – 3.15pm*

Both sessions are identical, are of the same length of time and provide the same opportunities. As far as possible, parents are given the choice of which session they wish their child to attend. If one session is full a place at the alternative session is offered.

Our Nursery is located adjacent to the Reception classes and is an integral part of our Early Years unit. The Nursery itself is a large area with its own entrance and toilet facilities. It is very well equipped, with opportunities to develop all aspects of learning both indoors and out. An extended outside play area, an interactive whiteboard, iPads, and a sensory room make our Nursery one of the best equipped in the City.





Shortly before your child is due to start Nursery you will be invited to bring your child for a pre - Nursery visit to meet the Nursery staff and join in the activities. An Open Evening, with an opportunity to speak to the Nursery Staff or the Headteacher is also part of our 'Getting to Know You and Your Child' policy.

Entry is staggered to allow children to settle and parents and staff to get to know each other.

Week 1: 1 session

Week 2: 2 sessions

Week 3: 5 full session per week



A tour of our Nursery is available on our school website.

## Behaviour

Your support in assisting the staff to maintain high standards of behaviour will be very much appreciated. We believe that children thrive on praise and encouragement and we reward good behaviour. We aim to develop social skills and help the children to form friendships, take turns, and share. We encourage self-discipline, respect, care and consideration of others, their property and the school environment. In the case of persistent anti-social behaviour the Headteacher will contact the parents.

## Meithrin/Nursery

In Nursery, we:

- Provide a secure, welcoming and happy atmosphere where children experience a variety of activities and the opportunity to participate in purposeful structured and spontaneous play.
- Stimulate and challenge all our children with care and sensitivity.
- Provide first hand experiences that are appropriate to individual stages of development, both indoors and out.
- Encourage children to make their own decision and choices to enable them to become independent learners.
- Provide a stimulating environment in which your child can acquire a variety of early skills.
- Introduce the children to the routine of school life and the six Areas of Learning and Experience: Expressive arts; Health and well-being; Humanities; Languages, literacy and communication; Mathematics and Numeracy; and Science and Technology
- Prepare your child for confident entry into Reception
- Develop a partnership between home and school to extend and enrich the experiences your child has received at home.

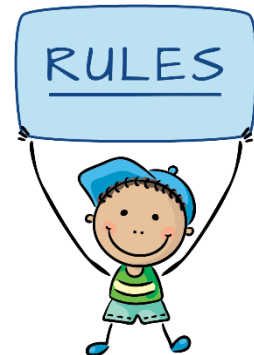
At all stages in the Nursery we encourage the children to be independent in their learning, both indoors and out.





## Nursery Rules

- Listen carefully.
- Try your best to complete your tasks.
- Be kind to other children and staff.
- Take turns and share with others
- Take care of Nursery toys and equipment.
- Walk quietly inside the school building.
- Help keep the Nursery safe and tidy.



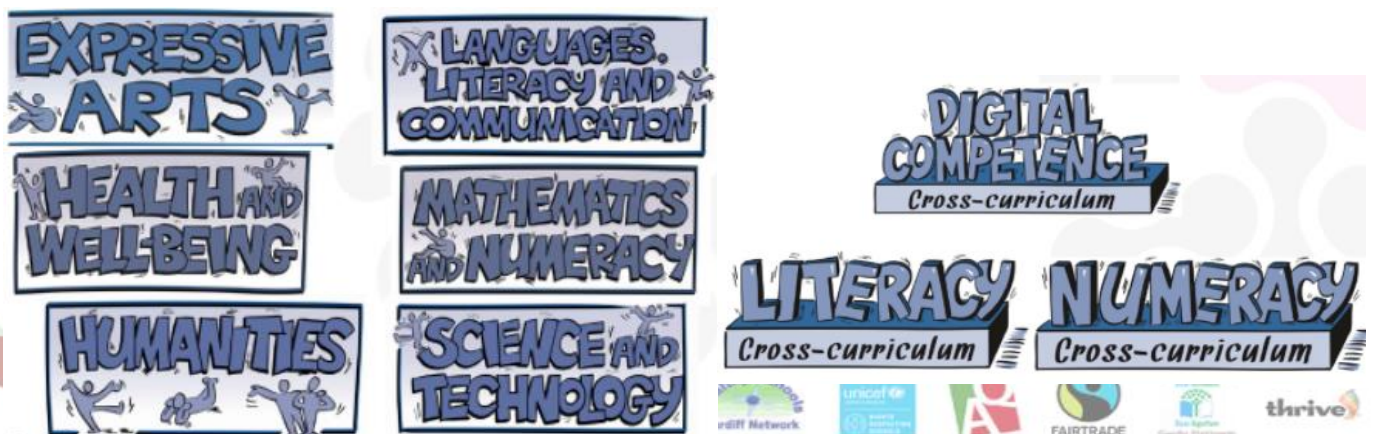
## The Nursery Curriculum

The learning experiences are presented in cross curricular topics. A new topic is covered each half term. An interactive Helping at Home document will be available via the Nursery Google Classroom each half term with information relating to the topic and how the children can be helped at home.

In the Autumn Tern you will be invited to a Parental Workshop to indicate the approaches the children will learn in acquiring early learning skills.

Topic 1	Topic 2	Topic 3	Topic 4	Topic 5
Marvellous Me!	The Enchanted Forest	Once Upon A Time	How Does Your Garden Grow?	Let's Build

Through careful planning all children will have access to experiences and activities based on the six Areas of Learning and Experience and cross-curricular responsibilities



## Starting Meithrin/Nursery

### School Uniform

The majority of our children wear school uniform. School colours are red and grey, with a green t-shirt. The school sweatshirt and t-shirt can be ordered using the form available on the school website. Many of the activities in Nursery are messy, but aprons will always be provided. The uniform provider is YC Sports, 5 Penlline Road, Whitchurch.



### Parking

There are no facilities within the school grounds for parental parking. We respectfully request that when parking on the roads around the school that care is taken not to obstruct residents' driveways. For our children's safety, the road camera operates from 8.30-9.15 and from 3pm-3.45. You need to avoid driving down Lon Y Dail during these periods or you will receive a fixed penalty notice.

### School Access

A secure entry system operates on all external doors. If you require entry to the school building it must be via the front office as access via any of the other external doors is not possible.

The gate to allow access to the Nursery building will be opened Automatically at 8.45am and closes at 9.10 am.

The gate reopens for morning Nursery collection at 11.25-11.45.

For afternoon Nursery, the gate is open from 12.40 pm -12.55 pm and then reopens at 3.20 pm.

***If your child is late for Nursery, please take them to the main office at the front of the building where a member of staff will be called to meet them and take them to Nursery.***

## What the Pupils Think of Our Nursery

I like playing outside because I like playing in the tent.  
I like to ride on the bicycles and cars.  
I love the garden because I like going on the slide.  
I like the blocks because they are shiny.

I like playing with the phones in the home room.

I like playing in the sand because it feels nice.

I like going down the fireman pole.  
I like playing in the dolls house.

I like going in the home room.  
I like the teachers.  
I like the iPads.



LEARNING  
IS  
FUN



## First Day in Nursery



The first day in Nursery is an important event in your child's life as well as in the lives of the parents. We try to make this day as happy as possible. It helps your child if you arrive on time and leave cheerfully.

When you bring your child to Nursery, you will be greeted by members of the Nursery Team who will show the children a coat peg and a name tag to use each day as part of the self registration process.

Most of our children are happy about coming to Nursery and parents can leave fairly quickly. If your child is apprehensive or upset, they will receive support from the Nursery Team.

## Settling into Nursery

Please ensure that your child arrives on time every day. Your child will miss valuable instructions if he/she is late as the Nursery teacher will have begun the first activity. This can also cause embarrassment to the child.

***If you are late, please take your child to the school office, as the outer doors are closed for your child's safety. Lateness is regarded as an unauthorised absence and you will need to sign your child in on arrival.***

Please telephone the office if your child will be absent from school.

Any unexplained absence is reported as unauthorised. Holidays in term time are unauthorised unless there are exceptional circumstances.



## Day to Day Support

It would be most helpful if you could:

- Ensure your child can go to the toilet with minimal assistance
- Teach your child to flush the toilet and wash/dry their hands
- Label all coats and removable clothing clearly
- Help your child to recognise his/her name on the coat peg
- Encourage your child to put their coat and shoes on and off with the minimum of help to play outdoors
- Take off/put on shoes/socks & wellies independently.
- Ensure that your child does not bring snacks, a drink, toys or a bag to Nursery
- Ensure that your child has warm clothes, waterproof coat and sensible shoes in colder months, and is well protected from the sun in Summer. Outdoor play is an important part of your child's development throughout the year.

## An Open Door

Parents are always welcome, but it is best to arrange a mutually convenient time to see the Headteacher or staff about specific problems or queries. Staff are available for a brief 'chat' at the end of the session as the start of the session is a busy time settling the children and beginning the first activity. The Nursery staff and Headteacher are always willing to answer your questions and try and resolve any problems.

Please inform the Nursery teacher of any situations at home that may affect your child in school e.g. family bereavement, parent admitted to hospital.

Your child's progress will be assessed throughout the Nursery. Parents are invited to discuss their child's progress at two Parents Evenings in the Autumn and Spring terms. A written report identifying progress in the six Areas of Learning and Experience will be provided at the end of the Summer term.



## Nursery Events

You will be notified of Nursery events via 'ClassDojo', an electronic communication app. Messages from your child's class teacher about events and things to remember will be sent directly to you as well as whole school notices. Families will be able to look through your child's class story and see what your child has been doing in school. An updated calendar of events will be sent electronically termly.

## Information from Parents

### Medical Information

We need to know if your child has any medical conditions or allergies. Children suffering from asthma should have their medication in school if required. There is a consent form to complete if your child requires any regular medication in school. Please download this from the website or ask at the school office.

***Please note, no medication can be given without written consent.***



For the health and wellbeing of children and staff, please keep your child at home if he/she is unwell. Poorly children do not concentrate, are lethargic and easily upset. Infections spread quickly in the Nursery environment. Following vomiting and diarrhoea, your child must remain at home for 48 hours to stop the spread of infection.

### Contact Details

We need to know how to contact you in an emergency. Please provide telephone numbers of at least two contacts. Please remember to notify us if any of the contact details change.





## End of Nursery Collection

Access to the school is closely monitored and all doors are operated with a security key. If you need to pick up your child from school during the school day, please contact the school administrator in the main office.

Please ensure your child is collected on time at the end of their Nursery session. If you are going to be unavoidably late, please telephone the school and let us know. It is important to inform staff if someone other than yourself will be collecting your child. We will not allow children to leave with someone else unless we have already been informed.

***No children in Nursery will be allowed to leave without a known adult.***

## Moving to Reception



Your child will move to Reception in the September preceding his/her 5th Birthday.

During the latter part of the Summer term, your child will have opportunities to meet his/her new teacher and spend some time in their new classroom.

The Nursery and Reception staff are a highly effective team. The staff work closely together and all the relevant information regarding your child's progress and wellbeing whilst in Nursery will be shared with their Reception class teacher to ensure continuity in the next stage of his/her education.

*This information booklet is reviewed annually.*

*If you have any queries or questions, please do not hesitate to speak to the Headteacher, Deputy Headteacher or Assistant Headteacher.*

